



Boughton Aluph & Eastwell

PARISH COUNCIL

Members are hereby summoned and notice is given that a meeting of the Parish Council will be held on Wednesday 7 October 2026 at 7.15pm, Goat Lees Primary School, Hurst Road, Ashford, Kent, TN24 9RR

Members of the public are welcome to attend and observe meetings of the Parish Council.

Should you wish to speak or ask a question during the public session it would be helpful if you could contact the Clerk in advance, clerk@boughtonalupheastwellparishcouncil.gov.uk, telephone 07419 740559.

AGENDA

1. Apologies with Reasons for Absence

2. **Disclosures of Interests, Dispensations, Predetermination or Lobbying**

Interests must be re-declared when an item is called.

3. Opportunity for Members of the Public to Address the Meeting

4. **Minutes**

To confirm as an accurate record, minutes of the Parish Council Meeting held on 16 September 2026.

5. **Finance**

i. To note income & expenditure account for the period ended 30/9/26.

ii. To agree payments schedule, to note credit card and other payments made. To note names of those Councillors to authorise online payments.

iii. To note the restatement of fixed asset figure (box 9) of the Accounting Statements in the Annual Governance & Accountability Return (AGAR) for 2025/2026.

iv. To note the completion and publication of the [Audit Completion Letter and AGAR](#) signed off by the external auditors Forvis Mazars.

6. To add an additional member to the Highways Improvement Plan working group.

7. Policies

to review & approve updates to Complaints Policy

8. To consider the proposal to not renew the virtual data protection officer contract with Satswana Ltd, and to consider replacing the service with advice from NALC official partner Breakthrough Communications.

9. To provide an update on the review of lease & licence to Boughton & Eastwell Cricket Club

10. To note the report of the Clerk to the Parish Council.

11. To note any correspondence for attention of Councillors.

12. i. Planning Applications & Planning

The Parish Council is a *consultee* of Ashford Borough Council, the Local Planning Authority. The Parish Council *is not* the Planning Authority and does *not* make planning decisions.

Case Reference: [PA/2026/1574](#)

Location: 9 Siskin Close, Kennington, TN25 4QL

Proposal: Change of use and construction of a detached single-storey garden cabin within the rear garden for use as a home-based aesthetics and wellness clinic, operating on an appointment-only basis.

13.i. Motion: to exclude members of the public and the press for item 13ii. in accordance with section 1(2) of the Public Bodies (Admission to Meetings Act) by reason of the confidential nature of the business, (to consider legal advice given to the council).

13 ii. To consider legal opinion & agree recommendation in the confidential report.

Rachel Girt

Mrs Rachel Girt, Clerk to the Council, 2 October 2026

Next meeting will be held on Wednesday 18 November 2026, Iron Room, Faversham Road, Boughton Lees, Ashford, TN25 4HP