



Boughton Aluph & Eastwell
PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 17 May 2023 at 8.10pm, Goat Lees Primary School, Hurst Road, Kennington, TN24 9RR

Present:

CLlr Chelsea Pearce
CLlr Spencer Phillip
CLlr Doreen Titmuss

In attendance:

Parish Clerk Mrs Rachel Girt, 2 members of the public.

49/23.i. Election of Chairman

Councillor Spencer Phillips was elected as Chairman

ii. The Chairman's Declaration of Acceptance of Office was signed and accepted

50/23.i. Election of Vice-chairman

Councillor Doreen Titmuss was elected as Vice-chairman

51/23. Apologies and for reasons for absence

None received.

52/23. Disclosures of Interests, Dispensations, Predetermination or Lobbying

None declared.

53/23. i. Co-option elections to the Parish Council (Boughton Aluph Ward)

Peter Burrows & Jessica Fermor-Fox were co opted as councillors for the Boughton Aluph Ward of the Parish Council.

ii. Co-option elections to the Parish Council (Goat Lees Ward)

Paul Curry was co opted as councillor for the Goat Lees Ward of the Parish Council.

iii. Declarations of Acceptance of Office were completed and received from Peter Burrows & Jessica Fermor-Fox. It was resolved that the Declaration of Acceptance of Office from Paul Curry be accepted at a later date (Paul Curry was not in attendance).

54/23 Opportunity for Members of the Public to Address the Meeting

None requested.

55/23. Minutes

Resolved: minutes of the Parish Council Meeting held on 19 April 2023 were agreed as an accurate record by the Council and signed by the Chairman of the meeting

56/23. Election of Council representatives to committees and external bodies

Parish Council Finance Committee: Councillors Burrows, Pearce, Titmuss & Phillips (ex officio)

Parish Council Planning Committee: Councillors Burrows, Curry, Fermor-Fox

Kent Association of Local Councils Ashford Area Committee: Councillor Titmuss

Boughton Lees Fayre Committee; It was resolved that there would no longer be an elected representative to the Boughton Lees Pleasure Fayre since the Fayre is independent of the Parish Council and representation is not required in its constitution. Correspondence will instead be through the Clerk in the first instance and brought to full council as required.

Iron Room (Parish Council representative & Charity Trustee): Councillor Phillips

57/23. Appointments to working groups

Highways Improvement Plan working group: Councillors Burrows, Fermor-Fox and Titmuss.

58/23 Finance

- i. Resolved: to receive bank reconciliation and income & expenditure account for the period ended 30/4/23
- ii. Resolved: to approve payments and note payments made (appendix 1), Councillors Phillips & Titmuss to authorise payments.
- iii. Resolved: to approve small grants scheme, associated guidance and application form for 2023/2024.
- iv. Resolved: to award a grant of £500 to the Boughton Lees Pleasure Fayre.

59/23. The Clerk reported:

- She had attended Code of Conduct training provided by Ashford Borough Council and Hoey Ainscough Associates
- That the very engaging CPR & defibrillator session hosted at Sandycres was well attended by the local community
- Lloyds bank has received the application to close the current accounts and the majority of the transfer

- The receipt (on 17 May) of the proposed map for the 20mph zone, the Clerk had returned to KCC with queries regarding the costings

60/23. Resolved: to approve adoption of updated standing orders.

61/23. Resolved: to approve updated Terms of Reference for the Planning Committee.

62/23 Planning Applications

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority.

[PA/2023/0673](#)

Location: Inca House, Trinity Road, Boughton Aluph, Ashford, Kent TN25 4AB

Proposal: Refurbishment of office building including relocation of entrance to East elevation and create double height reception area, introduction of external stairwell, alterations to car park and other works to the exterior of the building and external areas

No objection

63/23. A planning application for a mobile mast had been received immediately prior to the meeting. Consideration will be made at the next meeting as receipt was too late for the meeting agenda.

The meeting closed at 8.50pm

Appendix 1

To pay:

Amount

15.00 Ashford Baptist Church (Chapel Hire)

Paid:

Credit Card paid 3/4/23

2 Mar 23	Amazon (sticky remover)	6.35
16 Mar 23	Hugofox	29.99
27 Mar 23	Amazon (stationery)	8.75
29 Mar 23	Post Office	2.72
03 Apr 23	Card fee	3.00