



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 15<sup>TH</sup> OCTOBER  
2019 AT SANDYACRES SPORTS & SOCIAL CLUB AT 7.15PM

Present:

Cllr Spencer Phillips (Chairman)

Cllr Nikki Ellis

Cllr Jane Hart

Cllr Jane Hall

Cllr Ken Newman

Cllr Jenny Li

Clerk Mrs Rachel Girt

Action  
by:

Borough Councillor Larry Krause (Downs West) and two members of the public attended.

**1. Apologies and Reasons for Absence**

Apologies from Cllr Nigel Bunker and Cllr Coles (both holiday) were received and accepted by the Council.

**2. Declaration of Interests**

None declared.

**3. Minutes of Previous Meeting**

**Resolved:** That the Minutes of the Parish Council meeting held on 17<sup>th</sup> September 2019 be approved and confirmed as a true record.

**4. Matters arising from the last minutes**

Cllr Phillips & Rachel Girt met with Rachel Morley Director, Friends of Friendless Churches at St Mary's Eastwell, which was also attended by Rev Canon Alan Ramsay & Jim Saunders in response to an approach to FoFC with concerns for security. In addition to conservancy and maintenance work, FoFC hope to install signage to tell visitors where they are, its historical significance and who cares for it. Rachel Morley listened carefully to security and other local concerns.

The first meet your Councillor (daytime session) is booked for Wednesday 20th

November at the Flying Horse 2-3pm.

## 5. Adjournment for Members of the Public to Address the Meeting

Members of the public present voiced concerns regarding traffic, including volume, speed and associated safety matters. Both spoke of various geographical areas of concern and ideas for solving them.

Cllr Phillips replied that the Parish Council shared these concerns. It is to join a newly announced Kent County Council scheme with the aim of helping local areas prioritise where traffic management might be used best. Cllr Coles is attending a briefing in November where KCC will be giving details. Prior to this, it has been unclear of the details, including whether or not any funding is attached.

(Cllr Ellis arrived at 7.25pm)

## 6. Financial Reports

6.1. The Statements of Account at 31/9/2019 were reviewed and accepted.

The receipt of the second installment of the precept was noted.

6.2 The authorisation of accounts.

**Resolved:** That the following payments be made by cheque.

Cheque	Payable to	Description	Gross	VAT	Net
1600	MI Payroll	Third quarter	60.00	0	60.00
1601	Mrs R Girt	Salary & office	565.25	0	565.25
1602	Mrs R Girt	Reimburse RBL wreath	30.00	0	30.00
1603	Parish Council	Internal Transfer new a/c	500.00	0	500.00

6.3. Current account update

Most signatories have been verified by data available to the bank digitally. Those Councillors required to provide documentary evidence have done so. Hard copy signatures and a transfer cheque required at this meeting.

## 7. Sandyacres Sports & Social Club

7.1. Borough Councillor Krause advised that following the ward boundary changes, he was now the Ashford Borough Council representative on the board of trustees. He had attended one meeting so far.

## 8. Tree Safety Report

8.1. Quotations for the work were considered & David Sephton, Invicta Arboriculture was appointed. Clerk to liaise.

RG

## 9. Project updates

9.1. Newsletter

- Print had supplied a revised quote to produce 1400 double sided newsletters, with no fold (this reduces cost).
- Delivery arrangements to be coordinated by Cllr Hart.

RG

JH

### 9.2. Bus shelter

- Onsite assembly w/b 21<sup>st</sup> October

### 9.3. Neighbourhood Plan

Following his recuperation from surgery, the consultant assisting with the Neighbourhood Plan will be working again from the start of November. He will be meeting with the Parish Council, and jointly with Ashford Borough Council.

### 9.4. KCC Highways Parish Improvement Plan

Cllr Coles reported via the Clerk that he had at last had some contact and communication via email with the KCC Highways Department with regard to BA&E PC developing a 'Highway Improvement Plan' or HIP. He now has an example template and reported that would be learning more about the process at the 'KCC Highways, Transportation & Waste Paris Seminar' on the 13th November 2019. The working group will meet after the seminar has taken place.

### 9.5. Village Gateways

KCC have confirmed a likely increase in cost since original quotation. The officer is on leave so there is no confirmation yet of how much, or the current lead time for work to commence.

RG

RG

### 9.6. Noticeboards

The Clerk has met with one potential contractor who has quoted, on examination the task needs to include replacement posts.

### 9.7. Parish Council Website

The current, free provision of hosting by EiS (a KCC company) will cease in September 2020, this is the date when existing sites have to comply with accessibility standards (the EiS platform cannot comply). Whilst it has been free, it is very time intensive and user-unfriendly to use. A further update from KALC is awaited but the Clerk reported that she had begun looking at provides used by other Parish Councils, including Hugo Fox whose entry level Parish Council platform is currently free. There is already provision in the budget for website.

A domain name will need to be obtained; we would be eligible for a .gov name.

The Clerk reported that she had been tidying up the existing site and has started to implement some of the standards required (generally invisible to readers not using accessibility software/options).

RG

## 10. Goat Lees Meeting Venue

The school are willing to make the hall available, Clerk to confirm details and dates.

### **11.1. Planning applications received**

**19/00191/TC**

**White Cottage, The Green, Boughton Aluph, Ashford, Kent, TN25 4HX**

Oak tree in front driveway of White Cottage. Permission applied for crown thinning and raising with removal of low branches of no more than 25% as overhanging Lees Road and the driveway. Pruning of dead or dying wood.

**NO OBJECTION**

**18/00826/CON/AS**

**Land at Eureka Business Park, Trinity Road, Boughton Aluph, Kent**

Discharge of condition 9/10/14

**NO OBJECTION**

**19/00226/TC**

**Tower Farmhouse, Faversham Road, Boughton Aluph, Kent**

T1: Norway Maple - clean out crown, crown lift to 3m. T2: Walnut - Crown lift to 3m. T3: Laburnum - Clean out crown, crown lift to 3m. Reason: to create clearance over driveway and garden lawn

**NO OBJECTION**

**19/001208/AS**

**Land north west of El Ashere, Wye Road, Boughton Aluph, Kent**

Erection of three 5-bed dwellings with attached garages; new accesses along with associated parking

**OBJECTION**

### **11.2. Planning decisions notified by Ashford Borough Council**

**18/00402/CONA/AS**

**Eastwell Manor Hotel, Ashford, Kent, TN25 4HR**

Discharge of conditions: 2 & 7

**Withdrawn by applicant**

### **12. Correspondence**

The Iron Room committee had requested to host a defibrillator awareness training session. Clerk to arrange possible dates with Community Heartbeat Trust trainer and possible session at Sandyacres or Goat Lees venue.

All other items of correspondence have been circulated electronically. These were PCSO local crime summary, KALC updates and Ashford Borough Council updates.

### **13. Information items**

The Kent Association of Local Council's AGM will be held on 30<sup>th</sup> November. Each Parish Council has two votes. Included for discussion will be an increase in affiliation fee to increase KALC staff posts.

#### **14. Future Agenda Items**

#### **15. Date of Next Meeting**

The next Parish Council Meeting will be on Tuesday 26<sup>th</sup> November at Goat Lees Community Hall.

The meeting closed at 8.30pm.