



**Boughton Aluph & Eastwell**  
PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14 June 2023 at 7.15pm, Iron Room, Faversham Road, Boughton Lees, TN25 4HP

Present:

Cllr Paul Curry  
Cllr Peter Burrows  
Cllr Jessica Fermor-Fox  
Cllr Chelsea Pearce  
Cllr Spencer Phillip  
Cllr Doreen Titmuss

In attendance:

Parish Clerk Mrs Rachel Girt, Borough Councillor Winston Michael

**64/23. Apologies and for reasons for absence**

None received.

**65/23. Disclosures of Interests, Dispensations, Predetermination or Lobbying**

None declared.

**66/23. i. Opportunity for Members of the Public to Address the Meeting**

Borough Councillor Winston Michael addressed the meeting and updated the Parish Council on changes to the Borough Council since the May elections and future plans for the new administration.

**67/23. Minutes**

Resolved: minutes of the Parish Council Meeting held on 17 May 2023 were agreed as an accurate record by the Council and signed by the Chairman.

**68/23.**

i. Resolved: to note bank reconciliation and income & expenditure account for the period ended 31/5/23

ii. Resolved: to agree the payments schedule and note credit card and other payments made. Councillors Pearce and Titmuss to authorise online payments.

iii. Resolved: to approve purchase of Parish Council business cards in advance of community engagement event.

iv. Resolved: to note the report of the internal auditor. Councillor Titmuss thanked the Clerk for her work resulting in a positive report.

69/23. i. The effectiveness of the system of Internal Control was reviewed and approved.

ii. Resolved: to approve the Annual Governance Statement for 2022-23, Section 1 of the AGAR for the year ending 31 March 2023.

iii. Resolved: to approve the Accounting Statements for 2022-23, Section 2 of the AGAR for the year ending 31 March 2023, the supporting Bank Reconciliation as at 31 March 2023 and the explanation of the significant variations from 2021-22 to 2022-23.

iv. Resolved: to note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer (19 June to 28 July 2023).

v. The Council considered options provided by external auditor in the case of an error being identified and approved that an amendment should be made if offered and associated costs paid.

**70/23. The Clerk reported that:**

- Confirmation of closure of the Lloyds Bank accounts had been received and all funds transferred to the Parish Council Unity Trust current account.
- The principal focus of recent work has been ensuring the Annual Return, supporting documents and all other evidence was ready for the attention of the internal auditor.
- An anomaly between the website billing amount and lesser amount taken by direct debit had been followed up and the provider was investigating.

**71/23. Correspondence for attention**

- A [draft of changes](#) to the 2024-2039 Kent Minerals & Waste Local Plan has been published.

**72/23i. Planning Applications**

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority.

**Location:** Trinity Road, Grass Verge of Trinity Road, Kennington Lees, Ashford, TN25 4BY  
**Proposal:** Prior Notification for telecommunication equipment including 20m high monopole and cabinets

No objection.

ii.

**Case Reference:** [PA/2023/0791](#)

**Location:** Rook Toll, Faversham Road, Boughton Aluph, Ashford, Kent TN25 4HS  
**Proposal:** Re-Use of 2No. redundant Nissen Huts to create 2no. dwellings and the demolition of redundant structures within the site

No objection.

iii.

**Case Reference:** [21/02146/AS](#)

**Location:** Land at Eureka Business Park, Trinity Road, Boughton Aluph, Kent  
Outline planning application for the development of up to 375 dwellings, up to 34,869m<sup>2</sup> commercial floorspace (comprising 31,269m<sup>2</sup> of class E(g)(i) and E(g)(ii) and 3,600m<sup>2</sup> of flexible Class E floorspace),  
**Proposal:** open space, and associated infrastructure including a Wastewater Treatment Plant with all matters reserved for future consideration aside from access (excluding internal circulation). Note this is an EIA application accompanied by an Environmental Statement.  
Further - Further information under Regulation 25 of the Town and Country Planning (Environmental  
**Reasons:** Impact Assessment) Regulations 2017 received and updated Design and Access Statement, Parameter Plans and Nutrient Neutrality and Mitigation Strategy submitted

It was resolved to commission Tony Fullwood RTP1 to examine the revised planning documents and advise on compliance with the Neighbourhood Plan. Clerk to submit narrative comment after circulation based on comments.

### 73/23. Streetlights

Resolved: to advise Ashford Borough Council that the 5 rural street lights are still required. Clerk to advise that this not a decision to take responsibility for lights.

### 74/23. Highway Improvement Plan

The extent map of the proposed 20mph zone provided by Kent County Council was considered. The informal consultation stage required by KCC prior to the official traffic order consultation was discussed. Clerk to set up online consultation with access for non-computer users via the Parish Clerk. Publicity to be posted both online and on noticeboards.

## Appendix 1

To pay:

Mulberry & Co (internal audit) 288.00

Kent Association of Local Councils	19.20
------------------------------------	-------

RP Wood	48.00
---------	-------

Credit Card paid 2/5/23

Hugofox	29.99
---------	-------

Card fee	3.00
----------	------