



## Boughton Aluph & Eastwell

### PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12 March 2025 at 7.15pm, Iron Room, Faversham Road, Boughton Lees, Ashford, TN25 4EU

Present:

Cllr Spencer Phillips  
Cllr Steven Bartholemew  
Cllr Adrian Coles  
Cllr Jessica Fermor-Fox  
Cllr Doreen Titmuss

Absent:

Cllr Peter Burrows  
Cllr Paul Curry  
Cllr Chelsea Pearce

In attendance:

Parish Clerk Mrs Rachel Girt

The Chairman paid tribute to the work of the late Charlie Simkins, County Councillor for the Downs West ward whose death was announced earlier in March.

**27/25. Apologies and Reasons for Absence**

Resolved: to accept reason for absence from Cllr Burrows (prior engagement).

**28/25. Disclosures of Interests, Dispensations, Predetermination or Lobbying**

None declared.

**29/25. Opportunity for Members of the Public to Address the Meeting**

None present

### 30/25. Minutes

Resolved: The minutes of the Parish Council Meeting held on 12 February 2025 were agreed as an accurate record by the Council and signed by the Chairman.

### 31/25. Finance

i. Resolved: to note income & expenditure account for the period ended 28/2/25.

ii. Resolved: to approve revised bank mandate to remove former councillors still listed.

iii. Resolved: to approve Councillor Coles as additional bank signatory.

iv. Resolved: to agree payments schedule and note credit card and other payments made. Councillors Coles and Titmuss to authorise online payments.

32/25. Resolved: to award a grant of £500 to [Friends of Downs View Infant School](#) to host a road safety workshop.

33/25. Resolved: to approve amended grant guidance for 2025/2026 small grant scheme.

34/25. Updates were received.

i. Cricket pavilion build

The Modular Contractor is likely to commence work on-site from the 3rd of March for a duration of six weeks, with completion expected by the 14th of April with fit-out planned for afterwards.

A ground load test for screw piles was completed prior to the installation of the modular structure. This is a mandatory requirement for building control compliance.

ii. Speedwatch: the first onsite training session has taken place with six volunteers.

iii. Community resilience plan: Councillor Titmuss and the Clerk met virtually with the Kent Resilience team officers. Councillor Titmuss to coordinate plan development with Councillors Bartholemew, Fermor-Fox, Phillips & the Clerk.

35/25. The Clerk reported that she had attended the Ashford Borough Council hosted Planning enforcement training.

Cllr Titmuss attended the Kent Association of Local Councils Chairmanship Conference. Thank you for the useful notes (available on the shared file system).

The official Lamp Light of Peace is out of stock, so a very similar one has been ordered.

Royal British Legion Tommy & Women in War figures have been ordered.

The Clerk advised that there had been a frustrating delay in replacing the Goat Lees defibrillator due to Community Heartbeat Trust being slow to respond with the necessary information. A member of staff had today rung in reply to messages and was providing the necessary information.

It was noted that there is an AED situated relatively nearby (outside Trinity House, Upper Pemberton).

36/25.

The Parish Council was copied into correspondence from Sandyhurst Lane Residents Association with local MP regarding M20 road surface noise. Following the parliamentary boundary change they have brought it to the attention of new MP for the area. She has received follow up from Highways England. There are no current plans to replace it as the concrete sections are in good conditions although there is some mitigation from surfacing on them.

### 37/25. i. Planning Applications

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority.

**Case Reference:** NOT/2025/0321

**Location:** Pilgrims Farm, Pilgrims Way, Boughton Aluph, Ashford, TN25 4EU

**Proposal:** Prior Approval for the change of use of an agricultural building and land within its curtilage and associated operational development

**View Files:** [Click Here](#)

No comment.

The meeting closed at 8pm.

### Appendix 1

To pay:

Gross	VAT	Supplier
£ 88.88	nil	Mrs R Girt (mileage)
£350.00	£58.34	RBLI
£ 12.60	nil	Mrs D Titmuss (mileage)

Credit Card 2 February:

	£
Card fee	3.00
RWG mobile	3.50