



**Boughton Aluph & Eastwell**  
PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11 October 2023 at 7.15pm, The Iron Room, Faversham Road, Boughton Lees, TN25 4HP

Present:

Cllr Peter Burrows  
Cllr Jessica Fermor-Fox  
Cllr Chelsea Pearce  
Cllr Spencer Phillips  
Cllr Doreen Titmuss

In attendance:

Parish Clerk Mrs Rachel Girt

**82/23. Apologies and for reasons for absence**

Councillor Curry (child-care commitments)

**83/23. Disclosures of Interests, Dispensations, Predetermination or Lobbying**

None declared

**84/23. Opportunity for Members of the Public to Address the Meeting**

None in attendance

**85/23. Minutes**

Resolved: minutes of the additional Parish Council Meeting held on 4 October 2023 were agreed as an accurate record by the Council and signed by the Chairman.

**86/23.**

i. Resolved: to note bank reconciliation and income & expenditure account for the period 1/6/23 to 31/8/23

- ii. Resolved: to agree the payments schedule and note credit card and other payments made (appendix 1). Councillors Pearce and Titmuss to authorise online payments.
- iii. To note renewal of BHIB insurance cover for 2023/2024 (part of 3 year agreement) at a cost of £711.07.
- iv. To approve amendment of Unity Trust bank mandate to remove former councillors Hall & Coles and add Councillor Fermor-Fox.
- v. To approve renewal of Zoho email & remote IT system (£259.20).
- vi. To approve payments due to Hugo Fox (for website) and to approve set up of a new standing order for future payments.
- v. To note the receipt & publication of the external audit report (received with no exceptions).

*“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”*

87/23. The Clerk advised that all matters to be addressed were on the agenda.

88/23. Resolved: to award Challock Youth Club a grant of £500 towards the cost of providing sporting and games activities for young people 10-18 from Challock and the surrounding villages (including Boughton Aluph & Eastwell).

89/23. Correspondence had been received from Winston Michael, Chair of Sandyacres Trust updating the Parish Council regarding the progress of the tennis courts project. Part of a £15,000 difference between the initial costing and the final quotation contractor survey has been secured and part applied for. The contractor has advised that the trust that the work should be able to commence in spring 2024.

#### 90/23 i. **Planning Applications**

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority.

i.PA/2023/1633

Magnolia, Faversham Road, Boughton Aluph, TN25 4PQ  
Construction of Balcony  
No objection

ii. PA/2023/1816

Birney Hill, Pilgrims Way, Boughton Aluph, TN25 4JD

Carport with additional storage/log store following demolition of existing garage.

No objection

iii. Notification of proposed works to trees in a conservation area

NOT/2023/1804

3 Elm Cottages, Wye Road, Boughton Aluph, TN25 4HZ

T1 - Willow - Removal to ground level of stem over hanging neighbours garden.

No objection

iv. Councillor Titmuss and Clerk Rachel Girt have been working with Westwell Parish Council & Kennington Community Council regarding Eureka Park, Trinity Lakes. A meeting has been arranged with the developers and three parishes. Agenda items to include green corridors and Sandyhurst Lane traffic issues.

91/23. Efforts have been made to clarify a build timeline for the new cricket pavilion and to confirm details of health and safety matters including care of the green. Details have not been available to date. Clerk to contact again and also remind Boughton and Eastwell Cricket Club that until details have been received and agreed, building cannot start.

The meeting closed at 8.05pm.

## Appendix 1

To pay:

R P Wood gardening (4432) 96.00

R P Wood (4390) 144.00

R P Wood (4347) 96.00

Kent County Council 2850.00

Hugo Fox inv. 2834 35.99

New Standing Order set up to Hugo Fox (website) `£35.99/month

Credit Card paid monthly to August 2023:

Hugofox 29.99

Card fee 3.00

The Works stationery (July) 5.00

Tesco paper (June) 5.80