



Boughton Aluph & Eastwell
PARISH COUNCIL

Minutes of the Parish Council Meeting held on 27th September 2022,
7.15 pm at Iron Room, Faversham Road, Boughton Lees, TN25 4HP.

Present:

Cllr Spencer Phillips
Cllr Doreen Titmuss
Cllr Ian Brisley
Cllr Adrian Coles
Cllr Jenny Li
Cllr Chelsea Pearce

Absent:

Cllr Jane Hall
Cllr Duncan Tennant

In attendance:

Parish Clerk Mrs Rachel Girt
One member of the public

Prior to the commencement of the meeting, those present observed a minute of silence in honour of Her late Majesty Queen Elizabeth II.

44/22. Apologies and for reasons for absence

Apologies had been received from Councillor Jane Hall due to annual leave. Her reason for absence was approved.

Borough Councillors Winston Michael & Larry Krause sent apologies.

45/22. Disclosures of Interests, Dispensations, Predetermination or Lobbying

Councillor Brisley declared an interest in planning application PA/2022/2182 due to the nearness of his own residence.

46/22. Opportunity for Members of the Public to Address the Meeting

A trustee from the Iron Room charity explained and demonstrated the new heating and cooling system in the building using an airsource heat pump, and photovoltaic cells on the roof.

47/22. Minutes

Resolved: minutes of the Parish Council Meeting held on 27 July 2022 were agreed as an accurate record by the Council and signed by the Chairman.

5. Finance

i. To note bank reconciliation and income & expenditure account for the periods ended

31/7/22 & 31/8/22.

ii. To agree payments schedule and note credit card and payments made. To note names of

Councillors to authorise online payments.

iii. To note the receipt & publication of the external audit report (received with no exceptions).

“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

48/22. Finance

i. Resolved: to receive bank reconciliation and income & expenditure account for the periods ended 31/7/22 & 31/8/22.

ii. Resolved: to agree payments schedule and note credit card and payments made. Councillors Coles & Lis to authorise online payments.

iii. Resolved: To note the receipt & publication of the external audit report (received with no exceptions).

“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

To authorise:

PKF Littlejohn (external auditor)	240.00
MI Payroll	60.00
Mrs Ann Hardie (reimburse flowers for memorial garden)	20.00
Mrs R Girt (mileage & reimbursement for stationery)	55.78

To note: payments made since July

Leaf Tree Services	252.00
Information Commissioners Office	35.00
Roger Titmuss (benches)	150.00
RP Wood Gardening	48.00
Bilting Self Storage	42.00
Credit card Hugo Fox website	29.99 x2
Credit card charges	3.00 x 2

49/22.

The Chairman had published a tribute paid to Her Majesty Queen Elizabeth II on behalf of the Parish Council upon the announcement of her death.

A book of condolence had been placed in St Christopher's Church, which receiving many visitors who left carefully considered tributes. This will be archived at County Archives, and the Royal Archives will be advised.

Resolved: that the Parish Council send a letter of condolence to the private Secretary to King Charles III

50/22.

The report on streamlining the Parish Council IT systems was considered.
Resolved: to move to Zoho workplace platform.

51/22.

Resolved: to approve the provision of sessional community warm hubs/spaces by working alongside partners and businesses to help the local community.

Initial budget allocation (to keep reviewed): £2000 from 'other projects'.

To delegate to the Clerk to liaise and book sessions with potential providers (within budget). To keep under review including with users, consulting Chairman & Vice-Chairman as needed and report monthly to council.

52/22. It was noted that now planning permission had been received, pruning of the cherry trees obscuring speed indicators on the A251 would take place on 7 October.

52/22 i **Planning Applications received**

22/01065/AS

Eastwell Manor Hotel, Ashford, Kent, TN25 4HR

Change of use of land and the erection of a marquee for the hosting of weddings and other functions between 1 June and 1 September annually
n.b. resubmission due to technicality

No objection comment to remain

[PA/2022/2182](#)

6 Eastwell Terrace, Wye Road, Boughton Aluph, Ashford, TN25 4HY

Proposed loft conversion, single storey infill extension, first floor infill extension and new vehicular access and turning area

OBJECT (to include reference to NP1 in Neighbourhood Plan)

[PA/2022/2262](#)

3 Brickfield Cottage, Harville Road, Wye, TN25 4ER

Proposed two storey dwelling with off road parking.

NO OBJECTION

ii. To note planning decisions made by Ashford Borough Council

[OTH/2022/2043](#)

Two of the cherry trees have grown to obscure the speed check sign & solar panel on the Ashford bound Faversham Road. As advised by KCC Highways the trees labelled T11 & T12 require pruning for Highway safety.

The Green, Wye Road, Boughton Aluph, Kent, TN25 4HP

No objection

53/22. To note correspondence for attention of Councillors.

Correspondence had been received from Westwell Parish Council regarding the Community Governance Review proposal from Ashford Borough Council to Parish the Sandyhurst Farm site. The site is currently unparished and is proposed to be placed in Goat Lees Ward of Boughton Aluph & Eastwell Parish Council. Westwell PC

were concerned as the original proposal was that the farm should be placed with Westwell PC. The Chairman, Vice Chair & Clerk met with Westwell (virtually). Westwell had reconsidered the matter and advised that they were happy BA&E would well represent residents at Sandyhurst Farm.

County Councillor Charlie Simkins had sent an update regarding bus services. The plan to reduce services has been referred back to Cabinet and full Council.

54/22. Information items (for information only, not discussion or decision)

The Clerk had attended a briefing regarding the 2023 Parish Council elections and advised key facts to Councillors.

55/22. Items to be considered for inclusion on future agenda

Bulb planting

The meeting closed at 8.20pm.