



Boughton Aluph & Eastwell
PARISH COUNCIL

Report on proposal to not renew virtual data protection officer subscription

7/10/26 Rachel Girt Parish Clerk

The Parish Council has engaged Satswana Ltd as its 'virtual' data protection officer (DPO) since 2018.

Satswana Ltd offers advice on data compliance and related services.

A Parish Council does not *have to* appoint a designated DPO, although must comply with all the requirements of one.

The contract renews every November (yearly cost £150 plus VAT).

Membership of Kent Association of Local Councils, and therefore its umbrella organisation National Association of Local Councils (NALC) gives access to advice to Breakthrough Communication for advice on data compliance, with two consultations included annually in the membership fee.

Further support packages are available to purchase (e.g. £300 plus VAT for two further sessions) should any additional needs arise during the year.

Advice on compliance from Breakthrough Communications is better suited, specifically because it is accurately tailored to the sector.

Recommendation:

To cease the use of a virtual DPO, and cancel the contract with Satswana Ltd.