



Boughton Aluph & Eastwell
PARISH COUNCIL

Members are hereby summoned and notice is given that the Annual Meeting of the Parish Council will be held on **Wednesday 13 May 2026** at Perry Court Tea room, Canterbury Road, TN25 4ES

The meeting is scheduled to begin at 7.45 pm. It follows on from the Annual Parish Meeting which begins at 7.15pm (so the start time may be delayed if the Annual Meeting is longer).

If you wish to ask a question, please contact the Parish Clerk in advance by email at clerk@boughtonalupheastwellparishcouncil.gov.uk or Parish Council mobile number 07419 740559.

AGENDA

1.i. Election of Chairman

ii. To receive the Chairman's Declaration of Acceptance of Office

2.i. Election of Vice-chairman

3. Apologies for absence, with reasons

4. Declarations of Interest, Dispensations, Predetermination or Lobbying
Interests must be re-declared when an item is called

5. Opportunity for members of the public to address the meeting

6. Minutes: to confirm as an accurate record, the minutes of the Parish Council meeting held on 15 April 2026.

7. Election of Council representatives to committees and external bodies

7.1. Parish Council Finance Committee (minimum 2, maximum 4 plus Chairman)

7.2. Parish Council Planning Committee (3)

7.3. Kent Association of Local Councils Ashford Area Committee (1)

7.4. .i. To elect a representative to the Boughton Aluph Iron Room Charity (1) as provided for in the Charity governing documents, to act as a trustee.

n.b. A charity trustee, however appointed, holds that position in their own right. Guidance is available from the [Charity Commission](#).

8. Appointments to working groups

8.1 Highways Improvement Plan working group

9. Finance

9.1. To note bank reconciliation and income & expenditure account for the period ended 30/4/26

9.2. To agree payments schedule including £0.40 adjustment between salary standing order and HMRC calculation for 2025/2026. To note credit card transactions and other payments made. To note those Councillors to authorise online payments.

9.3. To approve those payments to be made by standing order or recurring credit card payment for 2026/2027:

MI Payroll (£60 quarterly)

Salary payment (as per payroll schedule)

Hugo Fox (£29.99 net monthly)

Bilting Farm Self Storage (£38.33 net monthly on credit card)

RWG Mobile (£2.92 net monthly on credit card)

10. To approve [Standing Orders](#) (no updates required)

11. To approve small grant scheme for 2026/2027

12. To approve the risk register for 2026/2027

13. To approve the engagement of Surrey Hills Solicitors (superseding appointment of Wellers Law Group) to review and advise on any updates required to the proposed lease and licence of the village green to Cricket Club.

14. To note dates & venues arranged for 2026 meetings. Please note that for operational reasons these may be subject to change, those planning to attend should check the agenda or contact the office to confirm. Unless otherwise indicated, meetings start at 7.15pm.

17 June, Baptist Chapel, Wye Road
8 July, Sandyacres Sports & Social Club
16 September, Iron Room
7 October, Goat Lees Primary School
18 November (& Finance Committee), Iron Room
9 December, Perry Court Tea room

15. To receive & note the Clerk's report

16. 1. Planning Applications

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority and does not determine planning applications.

Case Reference: [PA/2026/0690](#)

Location: Watermans, Faversham Road, Eastwell, TN25 4HP

Proposal: Part single and part two storey rear extension, additional fenestration to existing side elevation, widening of dropped kerb and additional hardstanding; following demolition of existing conservatory

16.2. Case Reference: [PA/2026/0739](#)

Location: Sandyacres Sports And Social Club, Sandyhurst Lane, Ashford, TN25 4PE

Proposal: Construction of two Padel Courts with all-weather roof covering and associated lighting

17. To note correspondence received for attention of councillors (if not already addressed)

Correspondence has been received from a resident which will be treated as a complaint as per the Parish Council [complaints policy](#). Chairman and Vice-Chairman will respond in accordance with the policy.

18.i. Motion: to exclude members of the public and the press for the following item in accordance with section 1(2) of the Public Bodies (Admission to Meetings Act) by reason of the confidential nature of the business (contractual).

ii. Consideration of advice received from solicitor in respect of change to lease at Sandyacres (requested by Ashford Borough Council to facilitate battery power storage unit).

iii. To approve signing deed or surrender/lease variation at Sandyacres in the Parish Council capacity as custodian trustee.

Rachel Girt

Mrs Rachel Girt, Clerk to the Council, 8 May 2026

Date of next meeting Wednesday 17 June 2026, Baptist Chapel, Wye Road, Boughton Lees