



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 17<sup>TH</sup> SEPTEMBER  
2019 AT THE IRON ROOM AT 7.15PM

Present:

Cllr Spencer Phillips (Chairman)

Cllr Adrian Coles

Cllr Jane Hart

Cllr Jane Hall

Cllr Ken Newman

Cllr Jenny Li

Clerk Mrs Rachel Girt

Action  
by:

Borough Councillor Larry Krause (Downs West) and one member of the public attended.

The meeting began at 7.30 due to unavailability of keyholder.

**1. Apologies and Reasons for Absence**

Apologies from Cllr Nigel Bunker (holiday) Cllr Nikki Ellis (work) were received and accepted by the Council.

**2. Declaration of Interests**

None declared.

**3. Minutes of Previous Meeting**

**Resolved:** That the Minutes of the Parish Council meeting held on 19<sup>th</sup> August 2019 be approved and confirmed as a true record.

**4. Matters arising from the last minutes**

None.

**5. Adjournment for Members of the Public to Address the Meeting**

None

**6. Financial Reports**

**6.1.** The Statements of Account at 31/7/2019 & 31/08/2019 were reviewed and

accepted.

## 6.2 The authorisation of accounts.

**Resolved:** That the following payments be made by cheque.

Cheque	Payable to	Description	Gross	VAT	Net
1595	n/a voided				
1596	Ashford Self Storage	Storage unit annual charge (to 8/20)	755.71	125.95	629.76
1597	Mrs R Girt	Salary & office	565.25	0	565.25
1598	MC Testing Services	Installation of defib housings	270.00	0	270.00
1599	KCC	Highways for white posts	5839.35	0	5839.35

It was noted, and counter authorised by Cllr Newman that payment to Ashford Self Storage (cheque 1596) had already been made. Expediency was required as the invoice had arrived by post during the Clerk's annual leave. Further delay to payment would have incurred interest charges.

## 6.3. Finance Committee report and recommendations to Parish Council

The Finance committee met on 28<sup>th</sup> August.

- In line with recommendations from the internal auditor and KALC it is requested that all councillors are authorisers/ signatories to accounts. Clerk to arrange. Please approach Clerk with any questions or concerns.
- The committee approved making application for a Unity Corporate Multipay Card
- The committee decided against investing in the CCLA Public Sector Deposit Fund
- The 2019 updates to the Financial Regulations were issued today, proposals for adjustments will be brought to Council once considered.
- Adjustments to the 2019/2020 budget were recommended by the committee and accepted by full council.  
Proposed SP, seconded KN.

## 6.4. Cllr Jenny Li was elected to replace Cllr Coles on the Finance Committee.

## 6.5. The free version of Protonmail has limited folder options, making organisation difficult. It was decided that the best option was to upgrade accounts individually to the paid version at €48/year.

## 6.6. Tree safety survey & noticeboard refurbishment

Initial tree quote received, but further quotes awaited. To be brought to Parish Council when received. RG

There had been difficulty in finding anyone interested in undertaking the noticeboard refurbishment, awaiting some further responses but suggestions for suitable suppliers please to Clerk. Cllr Phillips to follow up a contact. RG, SP

## **7. Project updates**

- 7.1.** Work on the newsletter content is continuing by the working group.
- 7.2.** The Clerk had met with Simon Thurston on site to check the proposed base outline and siting before the concrete was poured. Once ready the structure will be brought to site and erected.
- 7.3.** No Neighbourhood Plan update.
- 7.4.** Cllr Hall met with the Headteacher of Goat Lees School and has since accepted an invitation to become a governor. Ms Adams, Headteacher is keen to strengthen local community links.
- 7.5.** Cllr Coles has made contact with KCC Highways Parish Improvement Plan team and is awaiting a response.
- 7.6.** Enquiries had been made to KCC Highways regarding the validity of original quote. Cheque for original amount has been signed, given that cost is unlikely to decrease.
- 7.7.** The installation of external defibrillator housings was noted. The Clerk had distributed signs to Goat Lees Primary School and Delmergate Pharmacy to raise awareness of the external installation at the Community Hall.

RG

## **8.1. Planning applications received**

### **18/00826/CONAB/AS**

Land at Eureka Business Park, Trinity Road, Boughton Aluph, Kent

Discharge of condition 14

**Noted: no objection**

### **19/01195/AS**

#### **Eastwell Manor Hotel, Ashford, Kent, TN25 4HR**

Retrospective relocation of the Falconry Centre including a small extension, 75 additional car parking spaces, a covered cycle shed for 10 bikes along with landscaping and ecological enhancements within the walled garden adjacent to the Green Keepers sheds (revision to design and layout as approved under planning permission 18/00402/AS)

**No objection**

### **18/00826/CONC/AS**

Land at Eureka Business Park, Trinity Road, Boughton Aluph, Kent

Discharge condition 10

**Noted: no objection**

**19/01135/AS**

**Farriers Ley, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HY**

First floor side extension.

**No objection**

Subsequent to the publication of the agenda, the following tree application was submitted.

**19/00205/TC**

**Apple Tree Cottage, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HY**

Fell Ash tree on right side of property as dangerous due to Ash dieback and falling branches over public highway

**No objection, subject to confirmation of diagnosis by Tree Officer.**

## **8.2. Planning decisions notified by Ashford Borough Council**

**19/00133/TP**

**1 Denelees, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HH**

Oak T5 - fell to ground level. This tree is dying, it has few leaves, and many dead branches. Ash T7 - fell to ground level. The lower branches of this tree which once screened the house are dead apart from one branch. Remainder of leaf coverage is now 20 feet above ground. Ash T4 - remove dead branches. Once Oak T5 has been removed, Ash T4 can be tidied by removing any dead branches. All 3 trees are self seeded, and are embedded in the hawthorn hedge at the front to the property.

**GRANT CONSENT**

**18/01625/AS**

**Braehead, 198 Sandyhurst Lane, Boughton Aluph, Ashford, Kent, TN25 4NX**

Reserved Matters pursuant to 17/01478/AS - Erection of one single 4 bed detached chalet bungalow with access and a double garage/carport. Reserved matters of 1. layout, access, scale, appearance and landscaping.

**APPROVE DETAILS (RESERVED MATTERS)**

**16/01428/CONA/AS**

**Poultry Shed east of Honeywell Barn, Wye Road, Boughton Aluph, Kent**

Discharge of Condition 1 & 3

**PERMIT**

**19/00781/AS & 19/00782/AS**

**The Flying Horse, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HH**

New external freezer unit and resurfacing of car parking area

**PERMIT**

**19/00789/AS**

**39 Aylesbury Road, Kennington, Ashford, Kent, TN25 4QH**

Proposed - vehicle crossover and block paved driveway

**Lawful development certificate/would be lawful**

Notice has been received of an appeal to planning application 18/00413/AS, Land at Lenacre Hall Farm, Sandyhurst Lane, Boughton Aluph, Kent. All submissions already made will be made available to the Inspector, but further updates can be made. Clerk to collate comments and submit to Inspectorate.

#### **9. Correspondence**

None received.

#### **10. Information items**

Cllr Larry Krause will be attending a meeting of the Sandyacres trustees.

The Clerk had attended the Annual Clerks Conference which included useful updates on the wellbeing agenda and website accessibility regulations.

#### **11. Future Agenda Items**

Sandyacres & Parish Council website.

#### **12. Date of Next Meeting**

The next Parish Council Meeting will be held on Monday 15<sup>th</sup> October 2019 at Sandyacres Sports & Social Club from 7.15pm

The meeting closed at 8.20pm.