



Boughton Aluph & Eastwell
PARISH COUNCIL

Minutes of the Parish Council Meeting held on 15th September 2021
at 7.15 pm in the Iron Room, Boughton Lees.

Present:

CLlr Laura Atkins
CLlr Ian Brisley
CLlr Adrian Coles
CLlr Jane Hall
CLlr Jenny Li

Absent:

CLlr Spencer Phillips (Chairman)
CLlr Doreen Titmuss (Vice-Chairman)
CLlr Duncan Tennant

In attendance:

Clerk Mrs Rachel Girt

103/21. Resolved: that Cllr Jenny Li be elected to Chair the meeting.

104/21. Apologies and Reasons for Absence

Councillors Phillips & Tennant had sent apologies due to work commitments. Resolved: to accept reason for absence.

Borough Councillor Larry Krause sent his apologies due to a clash of meetings.

105/21. Declarations of Interests, Dispensations, Predetermination or Lobbying

None declared.

106/21. No members of the public were in attendance.

107/21. Minutes

Resolved: that the minutes of the Parish Council Meeting held on 21 July 2021 be confirmed as an accurate record and signed by the Chairman of the meeting.

108/21. Resolved: to adopt Terms of Reference of the Finance Committee

109/21. Finance

- i. Resolved: To note bank reconciliation and income & expenditure accounts for periods ended 31/7/21 and 31/8/21.
- ii. Resolved: To agree payments schedule, new standing order for storage unit, note credit card payments made. Councillors Li and Hall to authorise payments & standing order.

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|-----------------------------------|--------|
| All Seasons Gardening (3590) | 48.00 |
| The Iron Room (1003A) 2019-2021 | 75.00 |
| The Iron Room (1004) advance | 45.00 |
| Mrs R Girt (mileage & stationery) | 27.50 |
| PKF Littlejohn | 240.00 |

Payments made:

| | |
|------------------------------|--------|
| Payroll & expenses July | 925.76 |
| Payroll & expenses August | 925.76 |
| Tony Fullwood (BAE/9) | 600.00 |
| All Seasons Gardening (3568) | 96.00 |

Credit card payments July & August:

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|---|--------|
| Website | £59.98 |
| Zoom subscription (June only) | £14.39 |
| Vistaprint (banners Neighbourhood Plan) | £92.82 |
| Vistaprint (postcards Neighbourhood Plan) | £61.25 |
| Monthly fee (2 months) | £6.00 |

110/21. Re-wilding/ planting proposal: to note report and agree next steps
To be deferred to October 6th. Information to be requested from KCC Highways & Cricket Club in advance and information put online seeking any representations from interested parties. Councillors are asked to consider the proposals in advance of the October meeting.

111/21. Planning Applications received

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority.

[21/01520/AS](#)

4 Ayrshire Close, Kennington, Ashford, Kent, TN24 9NB
Construction of single storey rear and side extension

No objection, note to be made that finish should match existing finish.

ii. To note planning decisions made by Ashford Borough Council

[21/00302/AS](#)

Gardeners House, Faversham Road, Boughton Aluph, Ashford, Kent, TN25 4HP
Construction of detached garage with dormer and first floor storage

Refuse

[21/01296/AS](#)

Warren Cottage, Faversham Road, Boughton Aluph, Ashford, Kent, TN25 4HW
Proposed loft conversion with additional dormer windows [Revision to 20/00638/AS].

Permit

iii. To note decisions made by the Planning Inspectorate

Appeal Ref: [APP/E2205/W/20/3265664](#) Land between St Christopher's Church & Boughton Lodge, Faversham Road, Boughton Lees, Boughton Aluph, Kent TN25 4HU

Appeal Dismissed

iv. Resolved: to note draft minutes of Parish Council Planning Committee held on 24 August 2021

112/21. Updates

1. The results of the Neighbourhood Plan referendum were noted.
Question on the ballot paper 'Do you want Ashford Borough Council to use the neighbourhood plan for Boughton Aluph and Eastwell Parishes to help it decide planning applications in the neighbourhood area?'

Results: 341 YES (92.67%), 27 NO (7.33%)

The positive local support for the Plan means that it will go to Cabinet at Ashford Borough Council for formal adoption to become part of the framework on which planning applications are decided.

The Clerk has updated the introductory section to reflect the current position, ahead of the NP going to Cabinet

2. Eureka Park Noticeboard

The board has been removed from Barn at end of Wye Road. Clerk has thanked the owners in person for kindly hosting it, and will write to them formally to say the same. The special order of resealing board material that was awaited has arrived so can be put into the board. Installation date to be agreed with Tesco.

3. KCC vegetation clearing (Public Rights of Way)

A response had been received from Public Rights of Way (KCC) regarding the footpath behind shops at Eureka Park.

It explains that priority for the summer clearance contract is given based on various factors including to the most used. Since the first report was January 2020, with no further reports until the report in summer 2021, this path was not included. The footpath has now been added to the list for potential winter clearance later this year subject to funding being available for the substantial clearance required.

CLr Coles to report path (AE210) to increase reporting on what could be a well-used path. Any concerned residents are encouraged to report Public Rights of Way needing attention.

iv. Storage unit

A storage unit has become available at Bilting Farm Storage. Their prices have increased slightly but they have agreed to keep to the quoted price for the first year. (The new price remains less than the existing unit and is closer to the Parish). Contents to be moved from the existing unit.

v. New defibrillator cabinet for Sandyacres

The Clerk attended Sandyacres with an electrician to identify the most suitable site for the new Rotaid external unit (to meet required conditions). Fitting to the most appropriate spot has been priced at £110 (cheaper than the standard £200 fee available through Community Heartbeat Trust). Clerk to liaise with trustees, manager and electrician & CHT to complete work.

113/21. To note correspondence for attention.

There has been correspondence from residents regarding overgrown vegetation (roads & paths). These are either the responsibility of Kent County Council or Ashford Borough Council (via Aspire). Weather conditions mean that there has been extra growth this year. This combined with staffing issues means that cuts have been later in the year.

114/21. Information Items

- i. It was noted that the external auditor, PKF Littlejohn has returned the signed off audit, with no exceptions raised.
- ii. The first of two defibrillator training sessions takes place on 22 September. Information has been sent to local organisations, school, halls for hirers and advertised online. The next session takes place on October 21.
- iii. The Clerk attended a half day (virtual) Health & Safety/COVID course provided by Kent County Council.
- iv. The Kent County Council Highways seminar was attended (virtually). This was part of the wider nationwide [projectedward](#) (Every Day Without A Road Death) roadshow. Of particular relevance to the Highways Information Plan locally was the support at Kent County Council level for 20mph zones where conditions are suitable.
- v. An online [public consultation event](#) has been launched by the developers of Eureka Park S20 site. The area has been named Trinity Lakes. A formal planning application has not yet been submitted to Ashford Borough Council.

The meeting closed at 8.10 pm.