



Boughton Aluph & Eastwell

PARISH COUNCIL

Members are hereby summoned and notice is given that a meeting of the Parish Council will be held on Wednesday 17 June 2026 at 7.15pm, Boughton Baptist Chapel, Wye Road, Boughton Lees, Ashford, TN25 4JA

Members of the public are welcome to attend and observe meetings of the Parish Council.

Should you wish to speak or ask a question during the public session it would be helpful if you could contact the Clerk in advance, clerk@boughtonalupheastwellparishcouncil.gov.uk, telephone 07419 740559.

AGENDA

1. Apologies with Reasons for Absence
2. **Disclosures of Interests, Dispensations, Predetermination or Lobbying**
Interests must be re-declared when an item is called.
3. Opportunity for Members of the Public to Address the Meeting
4. **Minutes**
To confirm as an accurate record, minutes of the Annual Parish Council Meeting held on 13 May 2026.
5. **Finance**
 - i. To note income & expenditure account for the period ended 31/5/26.
 - ii. To agree payments schedule and note credit card and other payments made. To note names of those Councillors to authorise online payments.
 - iii. To receive and note the report of the internal auditor.

iv. To note change in HMRC tax free rate of mileage reimbursement for business mileage under 10,000 miles and approve claims at the new rate of 55p/mile for staff and councillors on eligible council business from April 2026.

6. i. To review the effectiveness of the system of Internal Control (Annual Internal Control Report, pg 3).
- ii. To approve the Annual Governance Statement for 2025-26, Section 1 of the AGAR for the year ending 31 March 2026 (pg.4).
- iii. To approve the Accounting Statements for 2025-26, Section 2 (pg.5) of the AGAR for the year ending 31 March 2026, the supporting Bank Reconciliation as at 31 March 2026 and the explanation of the significant variations from 2024-25 to 2025-26.
- iv. To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer (18 June to 30 July 2026).
- v. To consider options provided by external auditor in the case of an error being identified. options – to accept an audit report with an exception (comment) or have an opportunity to correct (for which a small fee applies). n.b. this would typically be an error in the filling of one of the forms, *not* an error in process or transaction
- vi. To agree to approve option 2, amend the error and therefore receive a clean audit report.

7. To note report of the Clerk to the Parish Council.

8. To provide an update on the review of lease & licence to Boughton & Eastwell Cricket Club.

9. To note any correspondence for attention of Councillors.

10. i. **Planning Applications**

The Parish Council is a *consultee* of Ashford Borough Council, the Local Planning Authority. The Parish Council *is not* the Planning Authority (it does not make planning decisions).

Case Reference: PA/2026/0918

Location: Lenacre Hall Farm, 393 Sandyhurst Lane, Boughton Aluph, Ashford, TN25 4PF

Proposal: Listed Building Consent for the localised remedial repair works arising from subsidence damage , to include repointing , brick replacement , rebuilding of a later infill panel, repair of selected plaster finishes and damaged floor finishes.

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ii. To note national changes to 'calling in' applications to planning committees.

11. Motion: to exclude members of the public and the press for items 11 & 12 in accordance with section 1(2) of the Public Bodies (Admission to Meetings Act) by reason of the confidential nature of the business (legal, contractual & data protected by GDPR 2018).

ii. Consideration of any advice received from solicitor in respect of change to lease at Sandyacres (requested by Ashford Borough Council to facilitate battery power storage unit).

iii. To approve signing deed or surrender/lease variation at Sandyacres in the Parish Council capacity as custodian trustee.

12.i. To update council.

13.i. Motion: to exclude members of the public and the press for item 12ii. in accordance with section 1(2) of the Public Bodies (Admission to Meetings Act) by reason of the confidential nature of the business (employment).

ii. To approve overtime hours for additional work undertaken by the Clerk.

Rachel Girt

Mrs Rachel Girt, Clerk to the Council, 12 June 2026

Next meeting will be held on Wednesday 8 July 2026, Sandyacres Sports & Social Club.