



## Boughton Aluph & Eastwell PARISH COUNCIL

Members are hereby summoned and notice is given that a meeting of the Parish Council will be held on **2nd July 2020 at 6pm** (via Zoom).

If members of the public wish to remotely attend, please inform the Parish Clerk by 2pm on 2<sup>nd</sup> July, email [boughtoneastwellclerk@gmail.com](mailto:boughtoneastwellclerk@gmail.com) or ring the Parish Council mobile number 07419 740559. You will then be provided with joining instructions.

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### AGENDA

**1. Apologies with Reasons for Absence**

**2. Disclosures of Interests, Dispensations, Predetermination or Lobbying**

Interests must be re-declared when an item is called.

**3. Adjournment for Members of the Public to Address the Meeting (on Planning Matters)**

**4. Planning**

20/00576/AS

Apple Tree Cottage, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HY

Erection of a detached dwelling with associated part-demolition of existing dwelling and widening of existing access

**5. Minutes**

To approve for signature minutes of Parish Council Meetings held on 10 February 2020 and 14 May 2020.

**6. Matters Arising from the Minutes**

Items, which are not covered elsewhere in the agenda for exchange of information only.

## **7. Risk Register Review**

To review risk register for 2019/2020 financial year (year-end review).

## **8. Temporary Delegated Authority to Proper Officer (to provide for potential future COVID-19 disruption)**

Motion: to approve temporary delegated authority powers to the Parish Clerk as Proper Officer of the Council under section 101 of Local Government Act 1972. Expiration date 7/5/21 (in line with Coronavirus Act 2020 legislation). This provides delegated authority to the Clerk to discharge any function of the Parish Council (excluding any power which may only be discharged by the Council), in line with current Standing Orders and Financial Regulations. This authority to be used in conjunction with consultation (unless not possible) with Chair, Vice-Chair or Parish Council as appropriate.

## **9. Finance**

- i. To note approval of final accounts (received) for 2019/2020 financial year.
- ii. To note approval of revised costings (from KCC) for white poles scheme.
- iii. To note payments made February - March 2020.
- iv. To confirm appointment of Hugo Fox to provide new website (gold scheme)
- v. To approve payments due.
  
- vi. AGAR 2019/2020 To note Annual Internal Audit Report (p.3)
- vii. AGAR 2019/2020 To complete declaration and approve for signature the Annual Governance Statement (p.4).
- viii. AGAR 2019/2020 To note and approve for signature Annual Accounting Statements (p.5)

## **10. To note correspondence received (information item)**

## **11. Information items**

This relates to items arising after the publication of this agenda and is for only for the exchange of information, not discussion.

Mrs Rachel Girt, Clerk to the Council, 28<sup>th</sup> June 2020