



Boughton Aluph & Eastwell
PARISH COUNCIL

Members are hereby summoned and notice is given that a meeting of the Parish Council will be held on Wednesday 16 June 2021 at 7.15pm in the Iron Room, Boughton Lees.

Members of the public are welcome to attend and observe meetings of the Parish Council. In accordance with current guidance, and to comply with social distancing there will unfortunately only be capacity for three members of the public to attend on this occasion

Should you wish to speak or ask a question during the public session (or currently, do this in writing), please contact the Clerk in advance.

Please remember your face covering. Users of Community Facilities must wear face coverings unless exempt. Attendees will also need to check in either using the NHS Test & Trace App on their smartphone or fill in a Test & Trace contact sheet.

AGENDA

1. Apologies with Reasons for Absence

2. Disclosures of Interests, Dispensations, Predetermination or Lobbying

Interests must be re-declared when an item is called.

3. Adjournment for Members of the Public to Address the Meeting

A maximum of 3 minutes per speaker is allocated.

4. Minutes

To confirm as an accurate record, minutes of the Annual Parish Council Meeting held on 5 May 2021.

5. Financial regs

To adopt updated Financial Regulations

6. Finance & Annual Governance & Accountability Return

- i. AGAR 2020/2021 To complete declaration and approve for signature the Annual Governance Statement (p.4).
- ii. AGAR 2020/2021 To note and approve for signature Annual Accounting Statements (p.5).
- iii. To note report of the internal auditor.

- iv. To note bank reconciliation and income & expenditure account for periods ended 30/4/21 and 31/5/21.
- v. To agree payments schedule, note credit card payments made and note Councillors to authorise payments.

7. Grants

To note application made to the 'Contain Outbreak Management Fund' grant programme, administered by Ashford Borough Council. Grants have been requested on behalf of The Sandyacres Trust (for Sandyacres Sports & Social Club) and Towers Tiny Tots Preschool for Goat Lees Community Hall, to provide funds to support the reopening of community facilities.

8. Eureka Park Noticeboard

- i. To note issue by Tesco of letter licence for noticeboard installation.
- ii. To consider quotation for refurbishment and installation of noticeboard, including options for pin board material.

9. Community Clearing Initiative

To consider support available for a proposed local litter pick and clearing initiative in a wooded area to the rear of Eureka Park shops.

10.i Planning Applications

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority.

21/00800/AS

[Rowan House, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4EP](#)

Variation of condition 2 on planning permission 19/00363/AS (Conversion of existing garage into habitable room, ground floor extension, first floor extension above existing double garage, new balcony and alterations to first floor windows, demolition of existing outbuilding and replacement triple garage with room above) to alter location of the approved garage

21/00978/AS

[Stourview Cottage, White Hill, Boughton Aluph, Ashford, Kent, TN25 4HB](#)

Conversion and change of use of car port to holiday let (retrospective)

21/01017/AS

22 Siskin Close, Kennington, Ashford, Kent, TN25 4QL

Two storey side/rear extensions

10.ii To note lawful development certificate application made to Ashford Borough Council

21/903/AS

Stelvio, Lenacre Street, Eastwell, Ashford, Kent, TN26 1JD

Lawful Development Certificate - Proposed - Replacement of garage roof with the addition of velux window, new window to front elevation, new front porch

11. Updates

- i. Neighbourhood Plan
- ii. Highways Improvement Plan

12. To note correspondence received to bring to Councillors attention.

13. Information items (for information only, not discussion or decision)

14. Items to be considered for inclusion on future agenda

Mrs Rachel Girt, Clerk to the Council, 11 June 2021

Next Meeting: Wednesday 21 July 2021 at 7.15pm (in the Iron Room)

Legislation allows for meetings to be recorded by anyone attending.

Persons intending to record or who have concerns about being recorded should contact the Clerk in advance.