



Boughton Aluph & Eastwell
PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 16th June 2021
at 7.15pm in the Iron Room, Boughton Lees.

Present:

Cllr Spencer Phillips (Chairman)
Cllr Doreen Titmuss (Vice-Chairman)
Cllr Laura Atkins
Cllr Adrian Coles
Cllr Jane Hall
Cllr Jenny Li
Cllr Duncan Tennant

Absent:

Cllr Ian Brisley

In attendance:

Clerk Mrs Rachel Girt

74/21. Apologies and Reasons for Absence

None notified.

75/21. Declarations of Interests, Dispensations, Predetermination or Lobbying

Cllr Hall declared a pecuniary interest in item 10.ii as a neighbour.

76/21. No adjournment for Members of the Public to Address the Meeting was requested.

77/21. Minutes

Resolved: That the minutes of the Parish Council Meeting held on 5 May 2021
be confirmed as an accurate record and approved for signature.

78/21. Financial regs

Addressed previously (minute ref. 68/21)

79/21. Finance & Annual Governance & Accountability Return

- i. Resolved: to approve for signature the Annual Governance Statement.

80/21

- i. Resolved: to note and approve for signature the 2020/2021 Annual Accounting Statement
- ii. Resolved: to note the report of the internal auditor, David Buckett.
The Chairman thanked the Clerk for her hard work over the past three years in bringing the financial operation and procedures of the Council to their current high standard.
- iii. Resolved: to note bank reconciliation and income & expenditure account for period ended 30/4/21 and 31/5/21.
- iv. Resolved: to agree the payments schedule, note credit card payments made. Councillors Coles & Hall to authorise payments.

81/21. Grants

Resolved: to note application made to, and awarded from the 'Contain Outbreak Management Fund' grant programme, administered by Ashford Borough Council.

A grant application was submitted on behalf of The Sandyacres Trust for Sandyacres Sports & Social Club (£500) and Towers Tiny Tots Preschool (£300) for Goat Lees Community Hall, to provide funds to support the reopening of community facilities.

82/21. Eureka Park Noticeboard

- i. The issue of a letter licence by Tesco for a Parish Council noticeboard installation was noted.
- ii. The quotation (items 2 & 3) from Malcolm McPhillimy for refurbishment and re-siting of noticeboard was accepted. Self-healing board material was chosen for its appearance and longevity without maintenance. The Global Supply delay for this material (expected early August) was noted and understood. Should the delay be more extensive Clerk to liaise with contractor regarding an alternative.

83/21. Community Clearing Initiative

The wooded area to the rear of Eureka Park shops is appreciated locally, but very overgrown and can't be safely accessed. Clerk to establish ownership of land.

21/00800/AS

[Rowan House, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4EP](#)

Variation of condition 2 on planning permission 19/00363/AS (Conversion of existing garage into habitable room, ground floor extension, first floor extension above existing double garage, new balcony and alterations to first floor windows, demolition of existing outbuilding and replacement triple garage with room above) to alter location of the approved garage

No objection, request that condition of replacement good quality tree as per existing permission is made.

21/00978/AS

[Stourview Cottage, White Hill, Boughton Aluph, Ashford, Kent, TN25 4HB](#)

Conversion and change of use of car port to holiday let (retrospective)

No objection.

21/01017/AS

[22 Siskin Close, Kennington, Ashford, Kent, TN25 4QL](#)

Two storey side/rear extensions

No comment.

Cllr Hall declared an interest and left the meeting.

ii The following lawful development certificate application made to Ashford Borough Council was noted and no comment was made.

21/903/AS

[Stelvio, Lenacre Street, Eastwell, Ashford, Kent, TN26 1JD](#)

Lawful Development Certificate - Proposed - Replacement of garage roof with the addition of velux window, new window to front elevation, new front porch

Cllr Hall returned to the meeting.

85/21. Updates

- i. Promotion of the Neighbourhood Plan referendum has begun by Ashford Borough Council and the Parish Council. A quote from Colourthirst for glossy posters promoting the referendum date (40 @ £40) has been received and accepted.
- ii. Highways Improvement Plan working group is to meet and finalise plan for consideration by full Council.

86/21. To note correspondence received to bring to Councillors attention.
Routine updates and circulars have been uploaded to the remote server.

87/21. Information items

The Clerk has responded to the Ashford Borough Council S.106 survey and the Government Call for Evidence on remote meetings.

88/21. Items to be considered for inclusion on future agenda
Re-wilding

The meeting closed at 7.50pm.