



Minutes of the Parish Council Meeting held on 6th April 2022 at 7.15 pm at the Iron Room, Faversham Road, Boughton Lees.

Present:

Cllr Spencer Phillips (Chairman)
Cllr Ian Brisley
Cllr Jenny Li
Cllr Adrian Coles

Absent:

Cllr Jane Hall
Cllr Duncan Tennant
Cllr Doreen Titmuss (Vice-Chairman)

In attendance:

Clerk Mrs Rachel Girt and four members of the public

155/21. Apologies and Reasons for Absence

Councillors Hall & Titmuss (previously booked commitments)

156/21. Declarations of Interests, Dispensations, Predetermination or Lobbying

None

157/21. Members of Boughton & Eastwell Cricket Club presented their revised plans (to be submitted to the planning authority) for the new cricket pavilion to the Parish Council. The new version is a scaled back version of that given planning permission in 2019, due to budgetary constraints. Cricket club to liaise with the Parish Clerk as the project progresses regarding the site and any requirements of Fields in Trust.

158/21. Minutes

Resolved: the minutes of the Parish Council Meeting held on 19 January 2022 were agreed as an accurate record and signed by the Chairman. It was noted

that the meetings of 23 February (power failure) & 23 March 2022 were inquorate and therefore did not take place.

159/21. Finance

i. The bank reconciliations and income & expenditure accounts for the periods ended 31/1/22 & 28/2/22 were noted.

ii. The payments schedule and credit card and other payments made were noted. Councillors Coles & Li to authorise bank payments.

Payments to authorise:

RP Wood (grass cutting inv. 3811)	96.00
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Mrs A Fuggle t/as Sandyacres Sports & Social Club	80.00
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Payments authorised in February & March:

MC Testing Services (Rotaid defibrillator installation @ Sandyacres)	110.00
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Boughton Baptist Chapel Hire	15.00
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Tony Fullwood Planning Consultant (re: 21/001416/AS)	518.80
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Bilting Farm Storage (monthly)	42.00
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Ashford Borough Council (print room)	107.44
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Mileage & stationery expenses	32.30
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MI Payroll 3 rd quarter	£60.00
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MI Payroll 4 th quarter	£60.00
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MI Payroll	£125.00
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M McPhillimy (noticeboard)	£298.80
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SLCC Membership (payment set for 1 Apr)	£171.00
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Community Heartbeat Trust (Payment set for 1 Apr)	£648.00
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March salary & office allowance (with year-end adjustments)

iii. Consideration was given to changing the Parish Council public correspondence address to a non-residential address and the various options and costs.

Resolved: to change the public correspondence address to the Iron Room and purchase a lockable external post box. Clerk to liaise with Iron Room committee regarding a mutually agreeable position on the building.

iv. The purchase of a new printer & a reinforcement and safety repair to a storm damaged noticeboard were noted. The printer was beyond repair as parts are no longer available.

v. The completion of the pension set up by Mi Payroll on behalf of Parish Council was noted.

iii. The agreement by the National Joint Council for Local Government Services on rates of pay for the financial year 2021-2022. An inflationary increase of 1.75% was agreed by the NJC. Back pay has been processed by payroll in time for March end of year payroll.

Items vi. & v. postponed to the end of the meeting.

160/21. It was considered which Parish Council community project proposals should have further feasibility and costing assessments.

- i. Funding for Ashford Sinfonia
- ii. Jubilee street party
- iii. Employment of Parish Caretaker/Lengthsman (part time)
- iv. Bus Shelter at Boughton Lees, (Faversham bound carriageway)
- v. Wrought iron railings for security at St Mary's Church, Eastwell
- vi. Maintenance/repair or replacement and salt supply to non-KCC salt bins

It was resolved to proceed with full costings & feasibility assessment for the employment of a Parish Caretaker/Lengthsman and the provision/repair or replacement of non-KCC salt bins.

A recent update on wrought iron railing at St Mary's Church from Friends of Friendless Churches is that their architect is working up plans so that they can make an application for scheduled ancient monument consent for refurbished and extended railings.

161/21.

To consider proposals for the Queen's Platinum Jubilee Commemoration were considered.

- Street/community party
- Commemorative tree on green commemorative plaque
- Themed event as part of Fayre weekend.
- Party packs supplied to those holding street parties (with approved KCC road closures) – agreed party items would be supplied direct (not cash grant).

Resolved: to plant a suitable species of commemorative tree with plaque on the village green.

162/21.

Planning Applications received

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority.

The Parish Council is not the Planning Authority.

[22/00108/AS](#)

Manor House, Faversham Road, Boughton Aluph, Ashford, Kent, TN25 4HT

Proposed work: remove part of internal wall; new limecrete floor, internal insulation and underfloor heating; new external patio doors; revised bathroom location

NO OBJECTION

ii. To note planning decisions made by Ashford Borough Council

21/00174/AS

Buildings A & B, Rook Toll, Faversham Road, Boughton Aluph, Kent

Works of conversion to facilitate change of use to create two dwellings following prior approval granted under application reference 19/00191/AS (notification for prior approval for a change of use from premises in light industrial use class B1 (c) and land within its curtilage to two dwelling houses)

REFUSE

iii. The Parish Council was updated on available s.106 Parish Council funding associated with application 21/01246/AS (Eureka development)

Two meetings had been held with officers from Ashford Borough Council and representatives from Kennington Community Council & Westwell Parish Council in order to create a joint request for the parishes.

The parishes have a limited sphere of influence on the s.106 agreements. Matters regarding highways, education and health are all dealt with at a strategic level.

Requests will go forward for a share of the available funding for allotments, arts and voluntary sector. There will be no request for a share of the cemetery money as Boughton Aluph & Eastwell is not a burial authority.

iv. The submission of a questionnaire to the Greater Ashford Borough Environment & Land Mapping Commission was noted. This was completed

with close reference to the Neighbourhood Plan & relevant supporting evidence obtained during its production.

163/21.

Resolved: to investigate whether a 'No Overnight Parking' sign could be installed at St Mary's Church Eastwell informal parking area. Clerk to follow up with KCC

164/21. Councillors were updated following a virtual meeting with Kennington Community Council regarding Faversham Road traffic issues.

There was agreement with Kennington that where speed can be slowed anywhere along Faversham Road, the whole section of route benefits. Kennington shared information about their 20mph scheme and identified a particular area of concern near another boundary (Rothbrook Drive).

165/21. Resolved: to approve the online application form for small grants.

166/21. Resolved: to endorse the statement issued by the Council of European Municipalities and Regions (also supported by NALC & SLCC) condemning the multiple attacks and violations of the territorial integrity and sovereignty of Ukraine.

167/21.

To note concern regarding proposed KCC supported bus service reductions with particular particular regard to the Kent Karrier.

It was noted that Stagecoach service G which was planned for withdrawal, and was likely to have an effect on Trinity Road and Sandhurst Lane traffic has been supported by Ashford Borough Council for a year so will not be withdrawn.

168/21.

Laura Atkins has resigned from the Parish Council due to a change in her work commitments.

Residents who have applied for a Jubilee Street party road closure from KCC have been in touch regarding use of the village green at the same time. They have been advised regarding what constitutes general informal access and advised to adhere to the Street Party guidance from Ashford Borough Council and Kent County Council.

169/21.

The Clerk had attended 'Litter Hero Training' run by Keep Britain Tidy Group in association with Ashford Borough Council. The Parish Council will also benefit from additional litter pickers as a reward for attending.

The Clerk attended a useful training and update session on planning run by Ashford Borough Council Planning Officers.

All members of the public had left the meeting.

Items 159/21 (postponed)

v. Resolved: to exclude members of the public and the press for section v. in accordance with section 1(2) of the Public Bodies (Admission to Meetings Act) by reason of the confidential nature of the business regarding staffing matters.

vii. Resolved: to agree wording regarding policy on pension contributions in respect of overtime & contracted hours.

The meeting finished at 8.15pm.

**Next Meeting (Annual Parish Meeting followed by Annual Parish Council meeting):
Wednesday 25 May 2022 at 7.15pm, Sandyacres Sports & Social Club**