



Minutes of the Parish Council Meeting held on 20<sup>th</sup> January 2021 at 7.15pm (remotely via Zoom).

**Present:**

CLlr Spencer Phillips  
CLlr Adrian Coles  
CLlr Jane Hall  
CLlr Jenny Li  
CLlr Doreen Titmuss

**Absent:**

CLlr Laura Atkins  
CLlr Nikki Ellis

**In attendance:**

Clerk Mrs Rachel Girt and Borough Councillor Larry Krause (Downs West Ward)

There were no members of the public present

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**1/21. Apologies and Reasons for Absence**

CLlr Atkins sent apologies due to a family emergency. Reasons for absence approved.

**2/21. Disclosures of Interests, Dispensations, Predetermination or Lobbying**

None disclosed.

**3/21. Election of Vice-Chairman**

CLlr Doreen Titmuss was elected as Vice-Chairman

**4/21. Co-option election to Parish Council**

Election deferred until February.

## 5/21. Adjournment for Members of the Public to Address the Meeting

No adjournment was requested.

## 6/21 Minutes

Resolved: That the minutes of the Parish Council Meeting held on 7 December 2020 be approved for later signature.

## 7/21 Matters Arising from the Minutes

None

## 8/21. Finance

- i. The accounts for the period ended 30/12/20 were received and noted.
- ii. The payments schedule and credit card payment summary were presented and agreed:

### Payments to make

|                              |         |
|------------------------------|---------|
| Staff Costs                  | £784.40 |
| KALC (FOI Training)          | £16.80  |
| KALC (Planning training x 2) | £120.00 |
| MI Payroll                   | £60.00  |

### Payments Made

|      |        |
|------|--------|
| HMRC | £21.69 |
|------|--------|

### Schedule of credit card payments made for month ended 31/11 (paid 16/12)

|                             |                |
|-----------------------------|----------------|
| HugoFox website monthly fee | £29.99         |
| Protonmail email upgrade    | £43.02         |
| Amazon (keyboard & mouse)   | £32.73         |
| Zoom subscription           | £14.39         |
| Credit card fee             | £3.00          |
| <u>Total</u>                | <u>£123.13</u> |

- iii. Resolved: Salary payments to be made by monthly banker's standing order from Unity Trust Bank account. Payments to be reported at the subsequent Parish Council meeting

## 9/21.i Planning Applications

### **20/01723/AS**

398 Sandhurst Lane, Boughton Aluph, Ashford, Kent, TN25 4PF  
Proposed single storey rear extension, two storey link extension between house and detached garage, first floor extension over garage and loft conversion.

### **20/01811/AS**

Mole Hill, 250 Sandhurst Lane, Boughton Aluph, Ashford, Kent, TN25 4PD  
Extension to existing garage / carport to create a workshop

### **20/01744/AS**

Apple Tree Cottage, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HY  
Widen driveway to improve access (retrospective)

### **21/00033/AS**

#### **29 Dunnock Road, Kennington, Ashford, Kent, TN25 4QJ**

Partial conversion of existing garage to create habitable living space for the provision of an indoor fitness/dance studio; extension of existing garden boundary wall

### **21/00056/AS**

82 Guernsey Way, Kennington, Ashford, Kent, TN24 9LW  
First floor side extension over existing garage/ storage room

## 9/21.ii Planning applications decided by Ashford Borough Council were noted

### **20/01728/AS**

Agricultural Building east of, Canterbury Road, Boughton Aluph  
Proposed extension to existing dropped kerb

**Permit**

### **20/00306/TC**

#### **Apple Tree Cottage, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HY**

T1 Field Maple – remedial works owing to excavation around roots resulting in potentially unstable tree. The aim of the works is to reduce wind loading and accordingly the risk of failure. 1. Remove limb arising to the east at 2m; 2. Crown reduce top by 1-2m; 3. Crown thin middle of tree by 20%

**Permit**

#### 10/21. Goat Lees area

- i. An update from Cllr Jane Hall, Goat Lees School Governor was received and noted.
- ii. The Clerk had been in touch with the agent for the Landowner at Eureka Place and was waiting a call back regarding the noticeboard siting. Clerk to request a general update on Sandyacres and future plans from the Chairman of The Sandyacres Trust.

#### 11/21. KALC Community Awards Scheme

Resolved: that Mr Tajinder Matharoo be nominated for a 2021 KALC Community Award.

#### 12/21. Correspondence Received

- All circulars have been added to the shared drive.
- A range of residents' queries have been answered, and advice regarding the relevant body shared.

#### 13/21. Information items

- A letter has been received from the Neighbourhood Plan Independent Examiner explaining the next steps of the examination. The Examiner asked three questions regarding minor adjustments to mapping of green spaces, policy BAE NP4 (Residential Development on the periphery of Boughton Lees Built-Up Confines) and BAE NP7 (Land at Eureka Place Local Centre).
- Councillors Atkins, Li & Titmuss have attended planning training run by Kent Association of Local Councils. The Clerk has undertaken a module of KALC's new bitesize training.
- The position of representative to the Iron Room Committee (Charity) needs to be filled (position previously filled by Nigel Bunker). Please contact the Clerk for details.

#### 14/21. Future Agenda Items

None advised.

**The meeting closed at 8.15pm.**

**Next Meeting: Wednesday 20 January 2021 at 7.15pm (via Zoom)**

