



Boughton Aluph & Eastwell  
PARISH COUNCIL

## Minutes of the Parish Council Meeting held on 21<sup>th</sup> July 2021 at 7.20 pm on the Green, Boughton Lees\*

### Present:

Cllr Spencer Phillips (Chairman)  
Cllr Doreen Titmuss (Vice-Chairman)  
Cllr Laura Atkins  
Cllr Ian Brisley  
Cllr Adrian Coles  
Cllr Jane Hall  
Cllr Jenny Li  
Cllr Duncan Tennant

### In attendance:

Clerk Mrs Rachel Girt, Borough Councillor Larry Krause and two members of the public.

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### 89/21. Apologies and Reasons for Absence

None notified.

### 90/21. Declarations of Interests, Dispensations, Predetermination or Lobbying

None declared.

### 91/21. The meeting was adjourned for a member of the public to address the meeting.

An offer was made to deliver postcards printed with details of the upcoming Neighbourhood Plan Referendum to as many residential addresses as possible. The Clerk confirmed that 1500 cards were on order and delivery was awaited. Councillors volunteered to deliver, with the distribution scheduled from Sunday onwards for maximum effect.

\*the booked venue had been double-booked upon arrival

## 92/21. Minutes

Resolved: that the minutes of the Parish Council Meeting held on 16 June 2021 be confirmed as an accurate record and signed by the Chairman.

## 93/21. Finance

i. Resolved: to note the bank reconciliation and income & expenditure account for period ended 30/6/21

ii. Resolved: to agree the payments schedule was agreed and note credit card payments made. Councillors Hall & Coles to authorise payments.

All Seasons Gardening	£48.00
HMRC	£138.63
MI Payroll	£60.00
Colourthirst	£40.00

### Payments made:

Payroll & expenses (May)	£925.76
Payroll & expenses (June)	£925.76

### Credit card payments:

Website	£29.99
Zoom subscription	£14.39
Monthly fee	£3.00

iii. Resolved: to agree delegated authority for payment on receipt of invoices from All Seasons Gardening, once checked for accuracy and in line with agreed schedule. Payments will be reported to the next Parish Council meeting.

iv. Quotations for storage units were considered taking into account cost & location. Resolved: to move to Bilting Farm Storage at a cost of £42/month once a unit becomes available.

## 94/21 . Insurance

i. Quotes & terms for renewal of Parish Council Insurance were considered. Resolved: to take out a three year term Insurance with Aviva through BHIB brokers at a cost of £676.66.

ii. A re-build estimate for the War Memorial for insurance purposes is not now required as the chosen insurance includes higher overall class limits.

iii. Consideration of quotes obtained for insurance valuation service of the War Memorial were not required to be considered (see iii. above)

95/21. Resolved: to fund provision of an external cabinet for defibrillator situated at Sandyacres as a replacement for existing internal cabinet.

ii. Resolved: to provide an unlocked Rotaid cabinet enabling quicker access in an emergency. It was noted that units are insured and loan machines are provided by Community Heartbeat Trust. There have been no problems with the two Rotaid cabinets already in service. Clerk to liaise with Sandyacres regarding siting and obtain an electrician quotation as an alternative to Community Heartbeat Trust installation charge.

96/21. Highways Improvement Plan

Resolved: To approve Highways Information Plan (version date July 2021) for submission to KCC Highways

97/21. The meeting was adjourned for a member of the public to speak. A resident commented on a discussion that had occurred during a previous meeting regarding a planning application.

98/21 Planning Applications

21/01275/AS

[Pilgrims Farm, Pilgrims Way, Boughton Aluph, Ashford, Kent, TN25 4EU](#)

Prior Notification for the change of use of one agricultural building and land within its curtilage to a residential dwelling with associated operational development

**No objection**

21/01296/AS

[Warren Cottage, Faversham Road, Boughton Aluph, Ashford, Kent, TN25 4HW](#)

Proposed loft conversion with additional dormer windows [Revision to [20/00638/AS](#)].

**No objection**

**ii. Planning Applications determined by Ashford Borough Council were noted**

21/00800/AS

Permit

[Rowan House, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4EP](#)

Variation of condition 2 on planning permission 19/00363/AS (Conversion of existing garage into habitable room, ground floor extension, first floor extension above existing double garage, new balcony and alterations to first floor windows, demolition of existing

outbuilding and replacement triple garage with room above) to alter location of the approved garage

21/00231/AS

Permit

[Home Farm, Eastwell Park, Eastwell, Ashford, TN25 4JT](#)

Proposed new cattle building, feedstore and associated hard surfacing

21/00684/AS

Refuse

[Apple Tree Cottage, Wye Road, Boughton Aluph, Ashford, Kent, TN25 4HY](#)

Erection of a detached two storey dwelling

- i. Cllr Hall reported on the pre-application meeting held with DHA Planning regarding the amended proposals for the Eureka Park site with mitigation in place to address the water quality issue at Stodmarsh.

#### 99/21. Updates

The area to the rear of shops at Eureka Park has been identified as footpath AE210. The Clerk has added a report to the online Public Rights of Way reporting site. A report appears already to have been made in January 2020. The Clerk has made an enquiry with Public Rights of Way regarding likely scheduling.

#### 100/21. Correspondence of note was highlighted for attention.

- It was noted that the KALC Ashford Committee latest minutes (uploaded to remote server) are a useful & concise way of keeping up to date with relevant local issues.
- The Clerk had corresponded with resident having trouble with unauthorised use of private parking bays at school collection time. Whilst the Parish Council has no jurisdiction in this area, the Clerk advised possible avenues of assistance.

#### 101/21. Information items

- I. Defibrillator awareness sessions have now been re-booked following their suspension. Virtual session 22 September, face to face session 21 October at Sandyacres. Both start at 6.30pm.
- II. A large banner advertising the date of the Neighbourhood Plan referendum was placed on the Lees during the scarecrow weekend. It has now been re-sited outside the Pheasant Public House. Another is on order for the Lees to be visible from the road. Wye Parish Council kindly mentioned us in their newsletter. Our own Neighbourhood Plan newsletter reaches almost 400 interested contacts. Other avenues such

as local social media and associated groups have been used to help publicise the referendum.

- III. Ashford Borough Council have notified us that money remains in the COMF Grant Fund. The Iron Room Committee have been notified in case the extended time is useful.

102/21. Items to be considered for future agendas.

Re-wilding proposals

The meeting closed at 8.10 pm.