



Boughton Aluph & Eastwell

PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 15 May 2024 at 8.15pm, Iron Room, Faversham Road, Boughton Aluph, Ashford, Kent, TN25 4HP

Present:

Cllr Peter Burrows
Cllr Adrian Coles (from election)
Cllr Jessica Fermor-Fox
Cllr Chelsea Pearce
Cllr Spencer Phillips
Cllr Doreen Titmuss

Absent:

Cllr Paul Curry

In attendance:

Parish Clerk Mrs Rachel Girt,
Borough Councillors Larry Krause and Winston Michael
One member of the public

Councillor Spencer Phillips paid tribute to former councillor Nigel Bunker following his death in May. Nigel served as a Parish Councillor and Vice-Chairman on the Parish Council. He was instrumental in developing the Neighbourhood Plan and worked with Boughton and Eastwell Cricket Club and Fields in Trust to allow plans for a new pavilion to proceed. Councillor Phillips remembered with appreciation Nigel's dry wit, calming influence, wise counsel and tireless service to the community alongside that of his wife Carol, also a councillor and former Chairman of the Parish Council. The Council extends condolences to Carol.

- 47/24. i. Resolved: to elect Spencer Phillips as Chairman
ii. Resolved: that the Chairman's Declaration of Acceptance of Office be received

- 48/24. i. Resolved: to elect Doreen Titmuss as Vice-Chairman

49/24. Resolved: to accept apologies for absence, with reasons from Cllr Curry.

50/24.i. Resolved: to co-opt Adrian Coles to the Parish Council (Goat Lees Ward)

ii. The Declaration of Acceptance of Office was received from Adrian Coles

51/24. Declarations of Interest, Dispensations, Predetermination or Lobbying

None declared.

52/24. Opportunity for members of the public to address the meeting

No requests to speak.

53/24. The minutes of the Parish Council meeting held on 18 April 2024 & additional Parish Council meeting on 26 April 2024 were confirmed as an accurate record, and signed by the Chairman.

54/24. Resolved: to elect councillors to the following committees.

1. Finance - Burrows, Pearce, Titmuss (plus Phillips, ex officio)
2. Planning - Burrows, Curry, Fermor-Fox, Coles
3. Kent Association of Local Councils Ashford Area Committee - Burrows
4. Boughton Lees Pleasure Fayre Committee - none see minute 56/23 May 2023
5. Resolved: to defer election to the Iron Room Committee whilst information is sought regarding the relationship between appointment as representative of the Parish Council and an individual's charity trustee status

55/24. Resolved: to elect councillors Burrows, Fermor-Fox and Titmuss to the Highways Improvement Plan working group.

56/24.

1. Resolved: to note bank reconciliation and income & expenditure account for the period ended 30/4/24
2. Resolved: to agree payments schedule, note credit card transactions and other payments made. Councillors Pearce & Titmuss to authorise online payments (appendix 1)
3. Resolved: to approve small grant scheme for 2024/2025
4. Resolved: to approve payments to be made by standing order for 2024/2025:
 - MI Payroll (£60 quarterly)
 - Salary payment (as per payroll schedule)
 - Bilting Farm Self Storage (£38.33 net monthly)
 - Hugo Fox (£29.99 net monthly)
 - RWG Mobile (£2.92 net monthly on credit card)

57/24. The Clerk thanked councillors for being a pleasure to work with during the past year.

The Clerk took the opportunity to remind members that they must ensure (according to legislation) that all personal details, including jobs, addresses and employment of a partner must be kept up to date on their Declarations of Interest. She has spare copies should anyone require a new form. At meetings, it is up to councillors to declare pecuniary (financial) interests. The advice is usually to err on the side of caution and declare if unsure. The Clerk can direct to sources of assistance if needed.

Councillors were reminded of the code of conduct and the Seven Principles of Public Life (also known as the Nolan principles); selflessness, integrity, objectivity, accountability, openness, honesty and leadership. The Council is a signatory to Civility and Respect pledge, demonstrating its commitment to good practice and fair conduct.

There is a whole range of training available from online courses of 45 minutes to an in-person evening or day. For those councillors who have not yet completed basic councillor training this is available online and physically and is very much recommended to make your contribution most effective and useful and within the (sometimes unusual) laws relating to Parish Councils). Clerk can assist with suitable courses.

58/24. Resolved: to approve work to set up and trial a 'Chatter & Natter' table as part of the [Chatty Cafe scheme](#) to help combat loneliness and isolation and promote social well-being. A further, second site to be considered to reach across the Parish area. Budget line 'additional community project' for a trial 3 months per site to include provision of refreshments to get the scheme going and registration fee: £680 each site over initial period.

59/24. Resolved: to approve Standing Orders

60/24. Resolved: to defer approval of an updated risk register

61/24. Planning applications. The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority and does not determine planning applications

Case

Reference: [PA/2024/0770](#)

Location: 30, Dexter Close, Kennington, TN25 4QG

Proposal: Single-storey rear extension following demolition of existing conservatory and single-storey rear extension.

No objection.

62/24. There was no correspondence not already been dealt with onm the agenda.

The meeting closed at 9.20pm.

Appendix 1)

		£ gross	net
Mrs R Girt	reimburse paper	7.00	5.83
Mr J Hardie	war memorial flowers	28.45	28.45
Perry Court Farm	event hire	10.00	10.00
Kent County Council	20mph zone balance I	3878.22	3878.22
RP Wood	Eastwell mowing	48.00	40.00

Credit Card (2/4/24)

Card fee	3.00	3.00
RWG mobile	3.50	2.92
'Cook' new baby gift	45.00	45.00