



Boughton Aluph & Eastwell
PARISH COUNCIL

Members are hereby summoned and notice is given that the Annual Meeting of the Parish Council will be held on **Wednesday 14 May 2025** at Iron Room, Faversham Road, Boughton Lees, Ashford, TN24 9HP

The meeting is scheduled to begin at 7.45 pm. It follows on from the Annual Parish Meeting which begins at 7.15pm (so the start time may be delayed).

If you wish to ask a question, please contact the Parish Clerk in advance by email at clerk@boughtonalupheastwellparishcouncil.gov.uk or Parish Council mobile number 07419 740559.

AGENDA

1.i. Election of Chairman

ii. To receive the Chairman's Declaration of Acceptance of Office

2.i. Election of Vice-chairman

3. Apologies for absence, with reasons

4. Declarations of Interest, Dispensations, Predetermination or Lobbying
Interests must be re-declared when an item is called

5. Opportunity for members of the public to address the meeting

6. Minutes: to confirm as an accurate record, the minutes of the Parish Council meeting held on 16 April 2025.

7. Election of Council representatives to committees and external bodies

7.1. Parish Council Finance Committee (minimum 2, maximum 4 plus Chairman)

7.2. Parish Council Planning Committee (3)

7.3. Kent Association of Local Councils Ashford Area Committee (1)

7.4. To note that the Boughton Lees Pleasure Fayre is now being run by Boughton & Eastwell Cricket Club, so no representation of the Parish Council is required.

7.5.i. To note the advice of the Charity Commission that a charity trustee, however appointed, holds that position in their own right and should understand their responsibilities. Guidance is available from the [Charity Commission](#).

ii. To elect a representative to the Boughton Aluph Iron Room Charity (1) as provided for in the Charity governing documents, to act as a trustee.

8. Appointments to working groups

8.1 Highways Improvement Plan working group

8.2 Resilience Plan working group

9. Finance

9.1. To note bank reconciliation and income & expenditure account for the period ended 30/4/25

9.2. To agree payments schedule including £1.20 discrepancy adjustment between salary standing orders and calculation for 2024/2025. To note credit card transactions and other payments made. To note Councillors to authorise online payments.

9.3. To approve those payments to be made by standing order or recurring credit card payment for 2025/2026:

MI Payroll (£60 quarterly)

Salary payment (as per payroll schedule)

Hugo Fox (£29.99 net monthly)

Bilting Farm Self Storage (£38.33 net monthly on credit card)

RWG Mobile (£2.92 net monthly on credit card)

10. To consider the AED (defibrillator) options report.

11. To approve the engagement of Wellers Law Group to advise on any updates required to the proposed lease and licence to Cricket Club and answer queries.

12. To consider a grant application from Boughton & Eastwell Cricket Club

13. To consider the purchase of a body-worn camera for use of the Speedwatch group, should the central Kent Speedwatch group funding bid be unsuccessful or a device not be available. Proposed model to be checked by the Kent Speedwatch team but cost approval of up to £200 suggested.

14. To approve updates to Standing Orders

15. To approve the risk register

16. To receive the Clerk's report

17.1. Planning Applications

The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority and does not determine planning applications.

Case Reference: PA/2025/0719

Location: 3, Aylesbury Road, Kennington, TN25 4QH

Proposal: Proposed garage conversion, removing the garage door, and replacing this with a wall, windows and insulation to match the existing.

View Files: [Click Here](#)

17.2

Case Reference: PA/2025/0716

Location: Land at 3 Brickfield Cottage, Harville Road, Wye

Proposal: Proposed self-build two-storey detached dwelling with off-road parking and associated landscaping following the demolition of an existing garage.

View Files: [Click Here](#)

18. To note correspondence received for attention of councillors

Mrs Rachel Girt, Clerk to the Council, 9 May 2025

Date of next meeting Wednesday 11 June 2025 Perry Court Farm tea room