



Boughton Aluph & Eastwell
PARISH COUNCIL

Members are hereby summoned and notice is given that the Annual Meeting of the Parish Council will be held on **Wednesday 17 May 2023** at Goat Lees Primary School, Hurst Road, Kennington, TN24 9RR

The meeting is scheduled to begin at 7.45 pm. It follows on from the Annual Parish Meeting which begins at 7.15pm so the start time may be later.

If you wish to ask a question, please inform the Parish Clerk in advance by email at boughtoneastwellclerk@gmail.com or Parish Council mobile number 07419 740559.

AGENDA

- 1.i. Election of Chairman
 - ii. To receive the Chairman's Declaration of Acceptance of Office
- 2.i. Election of Vice-chairman
3. Apologies for absence, with reasons
- 4.i. Co-option elections to the Parish Council (Boughton Aluph Ward)
 - ii. Co-option elections to the Parish Council (Goat Lees Ward)
 - iii. To receive Declarations of Acceptance of Office from newly elected councillors
5. Declarations of Interest, Dispensations, Predetermination or Lobbying
Interests must be re-declared when an item is called
6. Opportunity for members of the public to address the meeting
7. Minutes: to confirm as an accurate record, the minutes of the Parish Council Meeting held on 19 April 2023.

8. Election of Council representatives to committees and external bodies
 - 8.1. Parish Council Finance Committee (minimum 2, maximum 4 plus Chairman)
 - 8.2. Parish Council Planning Committee (3)
 - 8.3. Kent Association of Local Councils Ashford Area Committee (1)
 - 8.4. Boughton Lees Fayre Committee (1)
 - 8.5. Iron Room Committee (1)

9. Appointments to working groups
 - 9.1 Highways Improvement Plan working group

10. Finance
 - 10.1. To note bank reconciliation and income & expenditure account for the period ended 30/4/23

 - 10.2. To agree payments schedule, note credit card transactions and other payments made. To note which Councillors to authorise online payments.

 - 10.3. To approve small grant scheme for 2023/2024

 - 10.4. To consider small grant application received from Boughton Lees Pleasure Fayre

11. To receive the Clerk's report

12. To approve updated Standing Orders

13. To approve amended Planning Committee Terms of Reference
 - 14.1. Planning Applications
The Parish Council is a consultee of Ashford Borough Council, the Local Planning Authority. The Parish Council is not the Planning Authority and does not determine planning applications.

[PA/2023/0673](#)
Location: Inca House, Trinity Road, Boughton Aluph, Ashford, Kent TN25 4AB
Proposal: Refurbishment of office building including relocation of entrance to East elevation and create double height reception area, introduction of external stairwell, alterations to car park and other works to the exterior of the building and external areas

15. To note correspondence received for attention of councillors

Mrs Rachel Girt, Clerk to the Council, 12 May 2023
Date of next meeting 14 June 2023, Iron Room